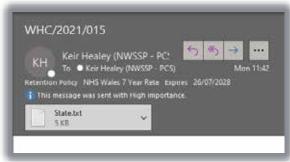


Quick Guide to receiving your Bonus Payment Statement

You will shortly be receiving a statement to support your Bonus Payment submission. The statement will be e-mailed to the contact e-mail address provided with the claim. The e-mail will be entitled 'WHC/2021/015'.

The e-mail will include an attachment 'State.txt' (Example 1).



(Example 1)

When opened, the attachment will include the following information:

Submission ID: This is the unique reference number allocated for each claim form submitted.

ID: Practice/Premise Code to which payment has been made.

Status for Revised Submissions: If a later claim form has been submitted which overrides

the original submission, this will reflect 'Superseded'.

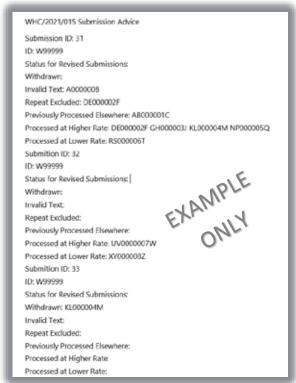
Withdrawn: This will list any NI numbers which were later withdrawn by the contractor from the submission.

Invalid Text: This will list any NI numbers which could not be processed for payment as they were found to be invalid.

Repeat Excluded: This will list any NI numbers which were found to be entered more than once in the submission or in another submission (e.g., from another contractor).

Previously Processed Elsewhere: This will list any NI numbers which could not be processed for payment as they have already been paid by another organisation.

Processed at Higher Rate: The WHC guidance states 2 levels of payment. This will list all NI numbers processed for payment at the higher rate.



(Example 2)

Processed at Lower Rate: The WHC guidance states 2 levels of payment. This will list all NI numbers processed for payment at the lower rate.

Where more than one claim form has been submitted within the cut off period leading up to the payment, the statement will list all Submission IDs consecutively as set out at Example 2.

Any queries regarding Bonus Payment Statements should be e-mailed to: