



## Role of the Chair

The role of the chair is one of co-ordination and organisation. The Chair's job is to:

- Chair all meetings, agreeing the agenda with the secretary
- To lead on the development of an events programme with topic and speaker ideas, with the help of the committee
- To help to co-ordinate meetings and local events, with the help of the committee
- To have a casting vote on the council / committee
- Sections and Divisions do not have presidents: the Chair of a section or division will usually fill this role locally.